

## [Communication Officer \(1 Position\)](#)

### **Main Purpose of the Job**

This position reports to the Chief Operations Officer. The ideal candidate will be responsible for producing engaging, accurate, and informative content across multiple communication channels, including websites, social media, newsletters, and marketing collateral such as product sheets and presentations. This content will support community relations and effectively promote KENET's initiatives.

### **Requirements for the Job**

The ideal candidate shall have a bachelor's degree in journalism, Marketing and Communications, Public Relations, Media or related field from a recognized university. With 5 years of professional experience in implementing communication activities; experience working in a large educational institution will be preferred.

In addition, the candidate should be proficient in systems such as Microsoft Office, Adobe Premier Pro, InDesign, Photoshop, content management systems and social media platforms.

The candidate must have demonstrated excellent oral and written communication skills, high ethical and moral standards and be capable of working in teams with limited supervision. Registration with the relevant professional body shall be an added advantage.

Interested and qualified persons should visit the [KENET recruitment portal](#) for submission of their application.

Applications should be submitted not later than **March 28, 2025**. Only shortlisted candidates shall be contacted to attend the interview at KENET.

KENET is an equal opportunity employer and promotes diversity. Female candidates as well as candidates from marginalized or semi-arid areas are encouraged to apply.

A competitive remuneration package commensurate with the position shall be offered to the successful candidates.

*"The Participant hereby explicitly and unambiguously consents to the collection, use and transfer, in electronic or other form, of their personal data provided herein (Refer to KENET data consent form in the online job Application portal) for purposes of completing this application process. Further, the participant understands that KENET may continue to hold the provided personal information about the Participant in their database, whether the participant shall be successful in this application process or not and such information may be used for any future opportunity that may match the skills of the participant".*

**NB:** *The participant has the right to withdraw their consent provided above by writing to [info@kenet.or.ke](mailto:info@kenet.or.ke) at any time and once they have withdrawn their consent, KENET shall cease any further processing of their provided personal data".*

**NOTE: Applications submitted in hard copy format will not be considered**

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