

[Graduate Trainee - Assistant Administrator \(Procurement & Member Services\) – \(1 position\) Job Reference No. 2002202](#)

KENET invites suitable recent university graduates to apply to join the one-year Graduate Trainee program at KENET that aims to develop capacity in procurement and member services.

**Requirements for the Job**

Applicants must have graduated less than two years from the date of this advert from recognized universities in areas of BSc/BA in Business Administration or related field.

Chartered Institute of Purchasing and Supplies (CIPS) certification or equivalent certification shall be an added advantage.

All candidates must have demonstrated excellent oral and written communication skills, high ethical and moral standards and capable of working in teams with limited supervision.

Interested and qualified persons should visit the [KENET recruitment portal](#) for submission of their application.

Applications should be submitted not later than **May 27, 2022**. Only shortlisted candidates shall be contacted to attend interviews at KENET.

KENET is an equal opportunity employer and promotes diversity. Female candidates as well as candidates from marginalized or semi-arid areas are encouraged to apply.

A competitive remuneration package commensurate with the position shall be offered to the successful candidates

**NOTE: Applications submitted in hard copy format will not be considered.**